



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL FOR TRANSLATION  
DGT.02  
DGT.C.HR

## **PROTECTION OF YOUR PERSONAL DATA**

**This privacy statement provides information about the processing and the protection of your personal data.**

**Processing operation: “*Volim jezike*” online EDL quiz**

**Data Controller: *DGT-ZAGREB***

**Record reference: *DPR-EC-00614***

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## **1. Introduction**

The European Commission (hereafter 'the Commission') is committed to protecting your personal data and to respecting your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation "*Volim jezike*" online EDL quiz undertaken by DGT.C.HR / DGT.02 is presented below.

## **2. Why and how do we process your personal data?**

Purpose of the processing operation: DGT.C.HR / DGT.02 collect and use your personal information in order to be able to inform you in case you are one of the winners of the "*Volim jezike*" online EDL quiz and publish the results on the internet, under the responsibility of the DGT Field Officer in Croatia, acting as the Data Controller.

Participation in the "*Volim jezike*" online EDL quiz is voluntary. Ticking the relevant checkboxes before accessing the quiz (confirming you have read this Privacy Statement and the Terms and Conditions) will be considered as consent to the processing of your personal data for the above purposes.

Mode of processing: Respondents introduce their data in the online form (i.e. on the "*Volim jezike*" online EDL quiz web page), send their comments/questions by e-mail or by any other means.

Data about them may be stored by DGT in a filing system (on paper), in ad hoc files in Unit(s) launching the operation or in databases, and then consulted, exploited and modified as necessary by the controller or the processors.

After a first participation, DGT may contact the participants to request clarifications or additional information and/or to disseminate the results of the quiz.

The contributions may be published as received or gathered and summarized for publication of a summary report. If publication includes disclosure of personal data, the consent of the respondents is required.

Your personal data will not be used for an automated decision-making including profiling.

## **3. On what legal ground(s) do we process your personal data**

The processing operations on personal data for the organization, management and promotion of the "*Volim jezike*" online EDL quiz are necessary and lawful under the Article 5(1) of Regulation (EU) 2018/1725.

We process your personal data, because:

- (a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body.

No special categories of personal data under Article 10 of Regulation (EU) 2018/1725 are being processed.

#### **4. Which personal data do we collect and further process?**

The personal data collected and further processed for the purposes of the “*Volim jezike*” online EDL quiz may include in particular: First Name, Family Name, Country, Phone Number and E-Mail Address. If you are one of the winners of the “*Volim jezike*” online EDL quiz and you are unable to collect your prize in person, we may additionally collect your Mailing Address in order to post the prize to your address.

#### **5. How long do we keep your personal data?**

The Data Controller, i.e. DGT-ZAGREB, only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing. Your personal data will remain in the database until the results have been completely analysed and will be rendered anonymous/deleted when it has been usefully exploited, and at the latest after 1 year from the end of the “*Volim jezike*” online EDL quiz.

For the purposes of follow up to the “*Volim jezike*” online EDL quiz, personal data may be kept longer for contacting participants in the context of future Commission activities. You can request the abandon of such an extension by contacting the Controller by using the Contact Information under Heading 9 below.

Personal data stored by an external company in charge of the quiz shall be deleted as mentioned under the 1st paragraph above.

DGT staff organising the quiz (or the external company under the responsibility of DGT) will answer e-mail messages from data subjects asking for blocking/erasing data as soon as they arrive, and process any such request within 3 working days thereafter.

#### **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission’s contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States (‘GDPR’ [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

#### **7. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The information collected will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

## **8. What are your rights and how can you exercise them?**

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## **9. Contact information**

### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, DGT-ZAGREB via [DGT-ZAGREB@ec.europa.eu](mailto:DGT-ZAGREB@ec.europa.eu) or [DGT-SURVEYS@ec.europa.eu](mailto:DGT-SURVEYS@ec.europa.eu).

### **- The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### **- The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## **10. Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO’s public register with the following Record reference: **DPR-EC-00614**.

